

DOBBINS/OREGON HOUSE FIRE PROTECTION DISTRICT

P. O. BOX 164, OREGON HOUSE, CA 95962

Minutes of Regular Meeting

April 23, 2024

CALL TO ORDER

The meeting was called to order by Chair Pessoa at 6:30pm

QUORUM

The Dobbins/Oregon House Fire Protection District Board of Directors met for their regular meeting on the date above with a quorum being present as follows: Charles Sharp, Lani Pessoa, Justin DeVorss, Greg Holman, and Chief Mike Butler. Clerk Peter Pillsbury, also serving as Director, was present. Bookkeeper Lorrie Million was absent. There were two members of the public present.

PUBLIC PARTICIPATION

None

APPROVAL OF MINUTES

A motion was made by Director DeVorss and seconded by Chair Pessoa to approve the minutes for the March 26, 2024, regular meeting. The roll call vote was:

Director Sharp (yes)

Director DeVorss (yes)

Director Pillsbury (yes)

Chair Pessoa (yes)

Vice Chair Holman (yes)

There were (5) Yes, (0) Noes, (0) Abstain & (0) Absent. Motion passed.

CORRESPONDENCE RECEIVED

(14-2024) Auditor-Controller Activity Reported

(15-2024) Measure K Distribution Reported

(16-2024) GSRMA (Golden State Risk Management Authority) Estimated Insurant Contribution 2024-2025

(17-2024) Yuba County Environmental Health Consolidated Permit

Received and discussed additional received after Agenda posted:

(18-2024) CUP-24-0003 (Conditional Use Permit) Richards Ranch Project

FIRE CHIEF REPORT

Incident Report – Chief Butler distributed the Incident Report. The Chief briefly described the 33 incidents from this month.

Pay Crew Fund – Continued for next month.

FINANCIAL REPORT

Financial Reports – Chair Pessoa discussed solving discrepancies in budget vs. actual report. Working to improve bookkeeping update process and revising chart of accounts to better reflect current needs.

Discussed need to use email/secure portal to communicate financial statements with CPA.

Director Sharp asked about increasing donations. Discussed various donations we do receive.

Budget Adjustments – None

Warrants –

#52-043561 in the amount of \$1,244.00 to CSDA (California Special Districts Association) - Annual Membership Fee

#52-043562 in the amount of \$ 73.75 to Peter Pillsbury - Postage & Stamps

A motion was made by Director Holman and seconded by Director Pillsbury to approve the Warrants as submitted. The roll call vote was:

Director Sharp (yes)

Director DeVorss (yes)

Director Pillsbury (yes)

Chair Pessoa (yes)

Vice Chair Holman (yes)

There were (5) Yes, (0) Noes, (0) Abstain & (0) Absent. Motion passed.

AUXILIARY

Rissa was not present. Discussed reducing SucceedNet service level (to reduce cost). Discussed that DOHFPD (Dobbins/Oregon House Fire Protection District) will cover Auxiliary's internet access cost.

Discussed sinkhole. Difficulty finding service because job is small. Will contact Supervisor Messick to see about assistance from YWA (Yuba Water Agency).

Discussed sign posts, replace with metal posts. Chief Butler will look at what is needed to do repair.

Discussed painting Auxiliary building. Director Holman will follow up on \$1800 quote from handyman.

OLD BUSINESS

None

NEW BUSINESS

A) Adopt Resolution 2024-05 "Future Plans"

Motion was made by Chair Pessoa and seconded by Director Holman to approve resolution. The roll call vote was:

Director Sharp (yes)

Director DeVorss (yes)

Director Pillsbury (yes)

Chair Pessoa (yes)

Vice Chair Holman (yes)

There were (5) Yes, (0) Noes, (0) Abstain & (0) Absent. Motion passed.

B) Review Bylaws, discuss any proposed changes

Continued for next meeting.

C) Review Preliminary Budget

Updating chart of accounts. Discussed details.

Future Plans items which all qualify as Measure K funds are included in the budget.

Continue next meeting.

D) Appoint Assessment Fees Committee

Director Pessoa appointed herself and Director Pillsbury to the Assessment Fees Committee and discussed some of the details involved in what the Committee will need to do.

E) Discussion of Fire District properties becoming part of a Firewise Community

Discussed pros and cons. Discussed whether DOHFPD would be willing to found a "Firewise Community" or participate in one if a neighboring property owner invited DOHFPD. We may consider participating but not founding.

BOARD & STAFF DISCUSSION, QUESTIONS, COMMENTS:

Director Sharp – Local radio station coming on the air.

Chief Butler – 6441 going up for sale. Ford motors that are used in Fire Department units going up significantly in price, request agenda item to lock-in purchase of new Type 6 unit before increase, and to consider using Measure K funds for this.

ADJOURN

The meeting was adjourned by Chair Pessoa at 8:45 p.m.

Respectfully Submitted:

Peter Pillsbury, Clerk of the Board